日本認知科学会発表論文作成要領

**Format Guideline for Manuscripts of JCSS**

認知 太郎†，認知 花子‡

Taro Ninchi, Hanako Ninchi

†認知科学大学，‡JCSS株式会社

Cognitive Science University, JCSS Corporation  
jcss@jcss.gr.jp

**Abstract**

This article presents the guidelines for preparing manuscripts of JCSS. Please add an abstract of the study here. The abstract should be less than 200 multi-byte letters (approx. 750 letters).

**Keywords**― **JCSS, Cognitive Science**

1. Introduction

　　Please refer to the following points when writing your manuscript. Please use a word processing software to create a document, convert it to PDF format, and post it. For information about templates for Word files or TeX style files, see

JCSS 2021 Official Website:

http://www.jcss.gr.jp/meetings/jcss2021/

If you use other software, set the format by yourself.

1. Pages

　Set the A4 paper size (Portrait orientation) and the top, bottom, left and right margins to 20 mm or more. **Letter size documents are not accepted.** The English abstract, keywords, text, and references should be in two columns, with 24 characters per line and 46 lines per page (Please refer to the page setup used in the template.).

The maximum number of manuscript pages is 10 pages for both oral and poster presenters. However, this page count setting is an upper limit. This does not mean that the manuscript needs to be nearly 10 page long, but shorter pages are no problem. **We recommend no more than 6 pages.** Once accepted, please prepare a complete manuscript for the collection of your presentation essays within 10 pages and a 200-character summary for the brochure. Of course, you can submit the same summary as the abstract of this manuscript.

1. Structure of the manuscript

　The manuscript should be organized in the following order.

1. Japanese title
2. English title
3. Name(s) of author(s) in Japanese
4. Name(s) of author(s) in English
5. Affiliation in Japanese
6. Affiliation in English
7. Email address
8. Abstract (English or Japanese)
9. Keywords
10. Main text (Include figures and tables)
11. References
12. Font size, figure and table

Use the OS standard font of your OS for the manuscript and the font size should be as follows (Please refer to the font used in the template.).

* Main text: 10 pt
* Title: 16 pt
* Author(s) name: 12 pt
* Affiliation: 10 pt
* Mail address: 10 pt
* Chapter heading: 12 pt
* References: 9 pt

Refer to the following samples for how to draw figures and tables.

fig1

**Figure 1　sample figure**

**Table 1　sample table**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | |  | | |
| N | Z | P |
|  | N | N | N | Z |
| Z | P | Z | N |
| P | P | P | P |

1. References

　References should be placed at the end of this document [1] [2].

1. How to convert your manuscript to PDF

　　Please convert the manuscript to PDF format before submission. There are two main ways to convert manuscript into PDF.

* Install PDF creation software (Adobe Acrobat, etc.) and select PDF as a printer when printing.
* Use the Word add-in to select a PDF file when "Save As".

　Please embed fonts when making PDF files. In particular, if you want to include figures created with other software, you should also embed the font used in figures. If you choose "PDF" in "Save As" menu, in general, the fonts will be embedded in PDF.

Please make sure that the paper is correctly displayed after PDF conversion. If the font is not embedded correctly, it may be presented in the wrong characters.

1. Notes

　Please pay attention to the following points when writing your manuscript.

* **Check** the paper size (A4 portrait) and margin (20 mm or More).
* Do not put anything in the header or footer (Do not write page numbers).
* Please make sure that the figures and tables does not extend into the margins.
* The submitted PDF will be included in the proceedings. **Do not add a password** to the PDF file.
* Please make sure to **embed fonts** when you convert to PDF. In particular, if you want to include figures created with other software, you should also embed the font in figures.
* The resolution of figures and photographs should be at least 150 dpi. Below that, the printing might become blurred.
* The manuscript should be **one PDF file** per presentation. The size of a PDF file should not exceed 5 MB. If the size is larger than this, it is highly likely that the size of the figures and photographs is not appropriate for an academic conference manuscript.

1. Submission

　Please consider the following points when submitting your manuscript.

* Please convert the manuscript into PDF format and submit the PDF file form.  
  JCSS 2022 Electronic Posting Website:  
   https://jcss2022.jcss.gr.jp/submit

For other cautions and notices

JCSS 2022 Official Website:

http://www.jcss.gr.jp/meetings/jcss2022/

* Please note that if your manuscript is not submitted by the deadline, your presentation may be cancelled.

1. Deadline for submission of the final paper

Please submit your final paper electronically by Friday, July 15th, 2021.

References

1. 著者, （発行年）“タイトル”, 書名, Vol. xx, No. yy, pp. aaa-zzz.
2. Author, (publication date) “Title”, book title, Vol. xx, No. yy, pp. aaa-zzz.